

**Southern Oregon Occupational Safety & Health Conference**  
**October 21 & 22, 2009**  
**Asante Smullin Center • Medford, Oregon**

Dear Prospective Exhibitor:

The 19th Annual Southern Oregon Occupational Safety & Health Conference, slated for October 21 & 22, 2009, is being held at the Smullin Center in Medford, Oregon. We invite your company to be an exhibitor at this year's conference. The theme for this year is *Celebrating Innovation in Safety & Health.*

Exhibits are held in the Exhibits Pavilion, a heated/cooled tent just outside the Smullin Center entrance. There are 18 exhibit spaces available. Each exhibit space 10 feet wide by 5 feet deep with an 8 foot table (draped and skirted). The exhibit area will contain the morning and afternoon break refreshments and the lunch buffets.

Exhibit set up is on Wednesday, October 21 from 7-9 a.m. Exhibits open on Wednesday, October 21 at 9 a.m. and close for the day at 3:15 p.m. On Thursday, exhibits are open from 9 a.m. and tear down after 1 p.m. There will be a security guard for the pavilion from close on Wednesday to opening on Thursday.

Standard electrical power will be provided at no additional charge, but please indicate on the application if you need electricity for your booth. Lunch and breaks for registered exhibit representatives are included on Wednesday and Thursday.

A portion of the \$350 exhibit fee will be used to purchase prizes for daily drawings representing all exhibitors. We also encourage exhibitors to donate prizes for the drawings.

Space assignment will be on a first-come, first-served basis. To reserve a space, complete the Application/Contract for Exhibit Space and return it with payment. Space cannot be confirmed until full payment is received. An Exhibit Pavilion Floor Plan is with the application.

If you have questions about exhibiting or attending the conference, please contact the Exhibits Coordinator, Heather Grogan at (541) 776-6032 ext. 269, or e-mail [Heather.f.grogan@state.or.us](mailto:Heather.f.grogan@state.or.us) .

If you wish information on how you can become a conference sponsor, please call Debbie Dill, Conference Sponsorship Coordinator at (541) 857-4207, e-mail [debdil@saif.com](mailto:debdil@saif.com) .

Sincerely,

***Southern Oregon Conference Planning Committee***